ROYAL BOROUGH OF WINDSOR OF MAID THEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM " COUNCILLOR ALV CLIVES!	Luie BATESON.
COUN. OR (EMPLOYED) NUMBER (as found	on payslip)
EOD ALLOWANCES BOD THE MONTH OF	April 2009

		VERED BY			REASC	N(S) FOR CLAIM				TRAVEL ALI	OWANCE CLA	IMED
1	DATE	Time From	TIME TO	PLACE WHERE DUTY WA PERFOMED	E .	DESCRIPTION Please indicate offic Democr		meeting if no	at .	PRIVATE CAR	PUBLIC TR. (Receipts most	ANSPORT to attached)
810	4/09			Resource Course	WHY	1 deeling			L	18.	£	P
, ,	4/09			Guidhall.		1 Developen	ent Con	Vuel Pa	uel. L	16		
16/1	14/09			Reading		uthority de			V	30		
	04/09			Guildhall.	Cabu	ì	J		*	16		
	04/09.			Town Hall	Corpor	ale Pavent	iwa .	_	ン	32	1	
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CON	FERENCE	ETC YOU	HAVE ATI	REACH MEETING, ENDED AND SIGN LARATION OVERLEAF	. Less any armo	ount claimed/received	i from any oth		SUB TOTAL	/112		
								TOTAL	S CLAIMED	1112		
[N.B. 1 and she	Please easure swing the put	that you have a rol company's \	ittached (a) val VAT registratio	id VAT receipt(s) – i.e. a till receip on number and identify the amou	et pre dating the firs at paid for fuel. }	t journey claimed,	VA	T RECEIP	T ATTACH	ED YES/29	Ga ciste as appropris	nte
-				Sig	mature of Membe	T:			***************************************		14/09	
ļ	For Office U				_		······································	. . .		<u> </u>		
}	Democratic Payroll:	c Services:		sed for Payment:		Date: 20		99		· · · · · · · · · · · · · · · · · · ·		
L	r sytuit.		Input by:	Date	; 1	Batch No:	7	Checked by:		Date		

ROYAL BOROUGH OF WINDSOR OF M/ 'DENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE STH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

C' M BY COUNCILLOR: OU C Ball	lseu	
CUUNCILLOR (EMPLOYEE) NUMBER (as found on		
TOTAL CONTINUES TOTAL TIPLE CONTINUES.	dlau	2009

PI	RIOD CO	VERED BY C	LAIM			REASON	(S) FOR CLAIM				TRAVEL ALL	OWANCE CLA	DATE
	ATE	TIME FROM	TIME TO	PLACE WHERE DUT PERFOMED	Y WAS	(Pi	DESCRIPTION OF ease indicate officer Democra		meeting if not		PRIVATE CAR	PUBLIC TR (Receipts must	ANSPORT be attached)
13	05/09			Guidhall, Wa	idsov.	Wuidsow	DC Pauel.			J	16	£	p
181	05/09			Dee Rd. Reading			luthordy Es	ec di	elui.	J	56		
28	05/09			Tonon Hall.	,	Calou	Volu		J	J	732		
~	05/09					Oxital	(A) (B)	pourle			瑟		
21	05/09			Pavish Carfer	euce		ildhall .	,		Z	8.		
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									TOTALS CL	AIMRD	112		
(N.B.)	Mease easure	that you have at	tached (a) val	id VAT receipt(s) - i.e. a til so number and identify the	li receipt pro	dating the first j	oursey cisimed,	₹ ** V /	at receipt at	TACHI			
400 60	eneg one pou	er company 1 v	a. 1 4,000.00		•	•			***************************************	••••••		05 09	
[For Office U								.		- <u></u>	''	
[Democratic	Services:		sed for Payment:			Date: Oi	106/	39				
	Payroll:		Input by	•	Date:	` -	Batch No:		Checked by:		Date:		

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: CLR BATESON

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

COUNCILLOR (EMPLOYEE) NUMBER (as foun	d on payslip)		
FOR ALLOWANCES FOR THE MONTH OF:	TUNE	2009	
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eraluma (odda Go) visikās dieda	16 P. Vingers, Landock St. of St. of St.	FOR ALLOWANCES FOR THE M		VE 299	1
DATE TIME FROM	TIME TO PLACE WHERE DUTY WAS	DESCRIPSION OF APPROVED DUTY		OWANCE GLAI	MED
	PERROMED	(Please indicate officer arranging meeting if not	PRIVATE CAR	PUBLIC-TRA (Receipts must l	
		Democratic Services).	Mileage	al control in the	e attacheu)
	From Stall.	Russel Toward	£.	£	p
1/6/109.	Town Hall.	O48 Paper Community Consultation of Engagments		32_	
0/6/109	10	LGA Conference on Sustaniable Commundres	proposed control of the control of t	117	60
1/6/09		Capuiel Brief mo		32	
2/6/109	<u>l</u> ,	Consultants bridging SCA.		32	
6/6/09	Windsor	Vistors Former		8	
7/6/09	Nordan Farm	Cross Parky SCA Panel.		32	
12/6/09 11.00	12.00 Town Hall	Officers Streaming Group SCA.	ing the second s	32_	,
2 6 09 3.00	, u	Celledia Tradina		<u></u> ጌಒ	
14/6/09	Δ.	head ellembers Woodale LAA -		32	
t a a	(c	Frie authority deeling		32	
		7			
LEASE COMPLETE ON	E LINE FOR EACH MEETING, HAVE ATTENDED AND SIGN	SUB TOTAL		264 17	60
	G THE DECLARATION OVERLEAF.	Less any amount claimed/received from any other Authority/Body.			_60
		TOTALS CLAIMED		264 17	60
N.B. Please ensure that you have nd showing the petrol company's	attached (a) valid VAT receipt(s) - i.e. a till receipt p VAT registration number and identify the amount p	ore dating the first journey claimed, VAT RECEIPT ATTACHI		O* lete as appropriat	e
	Siona	ture of Member:	Date C	13/04/09	

Date: 06/07/09.

Input by: Date: Batch No: Checked by: Date:

ROYAL BORDUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st
OF EACH MONTH

CLAIM BY COUNCILLOR: CHUISVULE BATESON.
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

PER	OD C	OVERED BY	VCLAIM	1			FOR ALLOWANCES FOR THE MONTH OF	r: July.	2009	
DA	TE	TIME	TIME	PLACE WHERE DUTY	DESCRIPTION OF	ON(S) FOR CLAIM		TRAVEL XLLOW	ANCE C	LAIMED
	- 1	FROM	то	WAS PERFOMED	DESCRIPTION OF	APPROVED DUTY	PLEASE STATE WHICH OFFICER			
	[ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR	PUI	BLIC SPORT
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1107.	IAG			T. de 11	0 "0"	(Oue vo One)	<u> </u>	Mileage		ched)
1/07	109			Town Hall.	Community Parke	velups of Consultation	i ani Executais	32	£	р
0/07	 			h C A	Goss Parky dleube	WS Paul SCA	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	32		
7/07	7		_	Novfolk House	Children in Cave	dheeling (Heather des	e) Heather auduus.	7 32		
7/07				Tron Hall.	BMG Focus Group		And Head Policy & Perfermence	52		
9/07	09.			į.		Officers Steering grand	Daisg of Layerman	32		
				((ues Panel deeling		732		
16/07	409			ù	DC Pauel Trainin			A		
23/0	1 109.	9.00	_	4	avoss Parky dlunker			16 one way only	1	
23/0	7/09	25.30			1	La Policy of Perference) alleways of	32		
27 0	7/09	经		Windson	Planning Sive Visit	Logiouaga Terformian	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	a 32		
28/0	7/09	8.300H		Town Hall.	Community Parking	Lovejoy Jane W	ausw	16		
28/0		6рм.			Country Tarvue	wellip Board.	<u> </u>	32		
PLEA	SE CO)MPLETE	ONE LIN	E FOR EACH	Corporate Paventing	Coural	<u> </u>	18		
MEET	ING,	CONFERE	NCE ETO	C YOU HAVE	V		SUB TOTAL			
ATTE	NDED	AND SIG	N					/336	-	
OVER	W AF	TER REAI	DING TH	E DECLARATION	Less any amount claimed/rec	eived from any other Autho	rity/Body.			
		•					_			
(N/ T2 Ta)							TOTALS CLAIMED	336		
and show	ving the	petrol compa	ny's VAT re	d (a) valid VAT receipt(s) - i.e. gistration number and identify	a till receipt pre dating the first j the amount paid for fuel.]	journey claimed,	VAT RECEIPT ATTACHED	YES / NO.* *Please delete as app	ronriete	··
					Signature of Member	1.5.15.11.11.11.15	I	Date $80/4/$. •	
F	or Offi	ce Use Only					1	JaieNV.JT/	.Y(
Ī	Democi	ratic Service	s: A	uthorised for Payment:	· · ·	Date:	100			
F	ayroll:			iput by:	Date:	Batch No:	Checked by:		_	
						•	1 Ontoutou uy. []])	late:	I	

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: CLU COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

Senvember FOR ALLOWANCES FOR THE MONTH OF: PERIOD COVERED BY CLAIM REASON(S) FOR CLAIM TRAVEL ALLOWANCE CLAIMED DATE TIME TIME PLACE WHERE DUTY DESCRIPTION OF APPROVED DUTY PLEASE STATE WHICH OFFICER FROM TO WAS PERFOMED ARRANGED THIS MEETING IF PRIVATE PUBLIC NOT DEMOCRATIC SERVICES TRANSPORT CAR 30/9/09 (Receipts must be Guildhall Mileage attached) Guildhall 9 £ 32 9 15/9/09 Corporate Paventing 32 17/9/09 Training Ĺ. 32 18/9/09 (, 52 22 9 09 32 23/9/09 One Borough ١. 32 24/9/19 Capinel 32 i. 32 u 32 ertornance. Inlamad Directors Meeting 32. PLEASE COMPLETE ONE LINE FOR EACH SUB TOTAL MEETING, CONFERENCE ETC YOU HAVE 376 ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION Less any amount claimed/received from any other Authority/Body. OVERLEAF. 376 **TOTALS CLAIMED** [N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, VAT RECEIPT ATTACHED V YES / and showing the petrol company's VAT registration number and identify the amount paid for fuel.] *Please delete as appropriate Signature of Member:... For Office Use Only Democratic Services: Authorised for Payment: Date: 01/10/09 Payroll: Input by: Date: Batch No: Checked by: Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st
OF EACH MONTH

CLAIM BY COUNCILLOR: Christine Balesar.
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

PERIOD CO	TIME	TIME	PLACE WHERE DUTY	REASO	N(S) FOR CLAIM		TRAVEL ALLOY	WANCE CLAI	IME
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1		İ	,			NOT DEMOCRATIC SERVICES	CAR	TRANSP(
Lalaa			11 11		- (3/44/40		Mileage	attached	
10 09.			Town Hall	Officers of Parknews Sk	valegic Consultation		32	£	p
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110100				and allering of ea	they Widner LACT	Cabinel Briefing	1 32		
2/10/09		<u></u>	ш	CIP. Board de	kuia	, ,	£ 32.		
5/10/09				Bruling deering On	e to the / LAA Tavager	A. C. Curt		 	
410/09			4.		to the I LAK lauger	1 audies Elkington	32		
1 1 1			- :	Capinel			32.	:	
8/10/09		·	Dorny Lake.	Volunteen of the You	W awayd Spoke		30.		
			J		CALCADO SV PORCE .		1 50.		
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LEASE CO	MPLETE	ONE LIN	E FOR EACH	** <u> </u>		OVID TOTAL			
IEETING, (CONFERE	NCE ET	YOU HAVE			SUB TOTAL	/100		
TTENDED	AND SIG.	N Nacamar	D DDCT / D / DDC			۲	190]	
VERLEAF.	LEK KEAJ	DING TH	E DECLARATION	Less any amount claimed/rec	eived from any other Authori	ity/Body.			—
						TOTALS CLAIMED	190		
B. Please ensi	re that you l	nave attached	(a) valid VAT receipt(s) - i.e. a	till receipt pre dating the first j	Ollfney claimad	VAT RECEIPT ATTACHED			
a snowing the	petrol compa	ny's VAT re	gistration number and identify	the amount paid for fuel.]		VAL RECEIFT ATTACHED	YES LNO* *Please delete as ap	nranriata	
				Signature of Member					
For Offic	e Use Only				****		Date		
J	atic Service	es: A	uthorised for Payment:	·					
Payroll:			iput by:		Date: 19 (1)	09			
<u></u>			par oj.	Date:	Batch No:	Checked by:	Date:		

AL BOROUGH OF WINDSOR AND MAIDENHEAD

AIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

Date:

					FOR ALLOWANCES FOR THE MONTH OF	Novemb	19.1. X	004,
	OD COVEREI			REASON(S) FOR CLAIM		TRAVEL ALLOV	VANCE (LAIMED
DA	TE TIME FROM		PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF	PRIVATE		BLIC
					NOT DEMOCRATIC SERVICES	CAR	TRA	NSPORT
Ĺ				•		Mileage		pts must be ached)
int.	100		1 010 1				£	
1	1/09/		Town Hall	Target LAA Group dealing		<u> </u>		р
10/6	109		Ci.	Corporate Paventing	\checkmark	32		
1111	109			Steering Group One Bovargh.		龚		
12/1	1 09		4	Braywick Natione Centre	\$	29		
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1	7*1			Hava Iviaa.		<u> 32.</u>	<u> </u>	
								
PLEA	SE COMPLE	TE ONE L	NE FOR EACH		SUB TOTAL			
ATT	NDED AND	SIGN	TC YOU HAVE			93		
BELO	W AFTER R	EADING T	HE DECLARATION	Less any amount claimed/received from any other	Authority/Body.	125		
OVE	RLEAF.							
					TOTALS CLAIMED	193125		
[N.B. F and sho	lease ensure that ; wing the petrol co	you have attac impany's VAT	ned (a) valid VAT receipt(s) - i.e. registration number and identify	a till receipt pre dating the first journey claimed, the amount paid for fuel.]	VAT RECEIPT ATTACHED	YES / NO* *Please delete as a	ppropriat	e .
				Signature of Member:		Date		
	For Office Use C	Only						
<u>.</u>	Democratic Se	rvices:	Authorised for Payment:) Date: (6	7/11/09.		_	
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Checked by:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 151
OF EACH MONTH

CLAIM BY COUNCILLOR: Christine Baleson.

COUNCILLOR (EMPLOYEE) NUMBER (as foun	d on payslip)
FOR ALLOWANCES FOR THE	None and and

DATE	OVERED BY	TIME	DI ACE MATERIA	REA	SON(S) FOR CLAIM		TRAVEL ALLO		
	FROM	~ *******	PLACE WHERE DUTY WAS PERFOMED	E WHERE DUTY DESCRIPTION OF A PROGRED DUTTY		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF			
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11/09			Guldhall. Town Hall.	Windson DC Calouiel	Pauel.		16.	£	p
e/11/09			Town Hall.	Cabriel			32		
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	7			· · · · · · · · · · · · · · · · · · ·					
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ERLEAF	r.		2202711011	Loss mry amount claimed	received from any other A	utnority/Body.			
						TOTALS CLAIMED	48		
B. Please ens	sure that you	have attache	d (a) valid VAT receipt(s) - i.e.	a till receipt pre dating the fir	st journey claimed.	VAT RECEIPT ATTACHED	Y ES / NO*	i l.	
snowing the	petrol compa	iny's VAT re	gistration number and identify	the amount paid for fuel.]	• • •		*Please delete as a	ppropriate	
				Signature of Memb	per:	***************************************	Date 21/12	109	
ļ	ice Use Only								
Democ Payroll:	ratic Servic		authorised for Payment:		Date: 22	2109.			
Dasmall.		1 1-	nput by:	Date:	Batch No:	, - ()		1	

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st

CLAIM BY COUNCILLOR: CHUISVILLE Balles an. COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).

PER	LIOD C	OVERED B	V CT ATM				FOR ALLOWANCES FOR THE MONTH (of Decemb	en O	7 ,	
D,	ATE	TIME	TIME	PLACE WHERE DUTY	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY PLEASE STATE WHICH OFFICE			TRAVEL ALLOWANCE CLAIMED			
		FROM	то	WAS PERFOMED	DESCRIPTION OF	APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF				
							NOT DEMOCRATIC SERVICES	PRIVATE CAR		BLIC SPORT	
-			 					Mileage	(Receip	ts must be iched)	
2/13	2/09			Guild hall.	Bux Wars olanage	ment Favern.		18	£	p	
u	N.			Bracknell.	Health Cane			14.			
7/1	2/09			Evan	Site Visit Elan	0-11					
8/1	2/09			Council Guldhall		s conege.		20.			
	2/09							16.			
10 1 1	701			Town Hall.	LAA Target ellee			52			
<u>k</u>	N I a	· · · · · · · · · · · · · · · · · · ·		u u	Overview / Scraba	in Panel (Corperale	e)	32			
	2/09			Guldhall.	CHT/ Divedors -	Capinet.		16			
15	12/09			Town Hall.	Lead Officers Comme	udy Parknership LAM		752			
17	12 09	•		Guildhall.	Capuel	7				·	
	,				<u> </u>			16			
							· · · · · · · · · · · · · · · · · · ·				
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PLE	ASE C	OMPLETE	ONE LI	NE FOR EACH							
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		D AND SIG		HE DECLARATION	•		\sim	1			
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								1011		·	
[N.B.	Please en	sure that you	have etteri	and (a) valid VAT	- AMI		TOTALS CLAIMED	194			
and sh	owing the	e petrol comp	any's VAT	ned (a) valid VAT receipt(s) - i.e. (registration number and identify	n till receipt pre dating the first j the amount paid for fuel.]	journey claimed,	VAT RECEIPT ATTACHED	YES / NO* *Please delete as ap	propriate		
					Signature of Member	·,	**************************	Date 21 / 12 /			
	For Off	fice Use Only	,					Daves of Contraction		• • • •	
[cratic Servic	es:	Authorised for Payment:	4	Date: 22/12	109.		_		
Į	Payroll	:		Input by:	Date:	Batch No:		Date:	_		

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

DATE	OVERED BY	TIME	PLACE WHERE DUTY	REAS	ON(S) FOR CLAIM	FOR ALLOWANCES FOR THE MONTH (~		
	FROM	TO	WAS PERFOMED	DESCRIPTION OF	APPROVED DUTY	PLEASE STATE WHICH OFFICER	TRAVEL ALLO	WANCE (LAIME
						ARRANGED THIS MEETING IR	PRIVATE	DY	BLIC
						NOT DEMOCRATIC SERVICES	CAR		NSPORT
-1.1.							Mileage	_ (Receip	its must b ached)
11/10.			Town Hall.	Briefing: Heather	Buden Corporate			£	····
H//10.				1 in Charles Age	makero Peventino	V	32.	*	p
				LAN Group Office			32		
11/10.				Capuel Briefing	7			 	
2/1/10.		j	Cookham.		Childrens		32.	 	
0/1/10			/	LSCB Confevence	Childrens Proceeding		56		
-1			Town Hall	State holder Maurine	deeling Tarishes		32		
1 10			h	Briefing andnew	Elbridge			 	
11/10		-	4	0 7 5 0	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	V	32		
7/1/10			t _t	Community Park	nevskip Board.		5 2.		
1. 1.			ч	Pavish Confinence due	luio e DALL. Brolin		32		
3 1 10			i.	Cabinel	7			├─ ─┤	
' '				- Contrev			3Q.		
			<u> </u>	<u> </u>					
							-	 	·
LEASE CO	MPLETE (NE LIN	E FOR EACH	<u>, , , , , , , , , , , , , , , , , , , </u>					
EETING,	CONFERENT AND SIGN	ICE ETC	YOU HAVE			SUB TOTAL	292		-
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VERLEAF	LEK KEAD.	ING I HE	DECLARATION	Less any amount claimed/red	ceived from any other Author	rity/Body.			
						TOTALS CLAIMED	292.		
B. Please ens	ure that you ha	ve attached	(a) valid VAT receipt(s) - i.e.	a till receipt pre dating the first	language alaband	Į.		<u>_</u>	
snowing the	petrol compan	y's VAT re _l	(a) vand VAT receipt(s) - i.e. sistration number and identify	the amount paid for fuel.]	Journey clarined,	VAT RECEIPT ATTACHED	YZES/NO*		
				Signature of Member	·		*Piease delete as ap		
For Offi	ce Use Only			9	****	······	Date3. 02. 1	<u>U</u>	•••
TO OH						······································			
	atic Services	. A	uthorised for Payment:		Date:		-		

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st
OF EACH MONTH

PERIC	DD CO	VERED BY	CLAIM		REASO	N(S) FOR CLAIM	FOR ALLOWANCES FOR THE MONTH (1	010.	_
DAT	E	TIME FROM	TIME TO	PLACE WHERE DUTY	DESCRIPTION OF A	APPROVED DUTY	PLEASE STATE WHICH OFFICER	TRAVEL ALLO	WANCE	CLAIMED	
		FROM	10	WAS PERFOMED			ARRANGED THIS MEETING IF	PRIVATE		UBLIC	1
					•		NOT DEMOCRATIC SERVICES	CAR		NSPORT	
4								Mileage		ttached)	
2016	2/10			Windson.	Pavish Conference	•	<u> </u>	16	£	p	
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8/02	10.			York dise.	Budgel Chamber o	Commerce Winds	ed .	+ 16			1
4 70R	10			Town Hall.	Budgel Cabinel		'	32			
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							TOTALS CLAIMED	216			
[N.B. Pl	ease ensi	ure that you petrol comp	have attacl any's VAT	ned (a) valid VAT receipt(s) - i.e. a registration number and identify	a till receipt pre dating the first j the amount paid for fuel. j	ourney claimed,	VAT RECEIPT ATTACHED	YES / NEC* *Please delete as a	nnrandia	to	•
					Signature of Member	:		Date 4.03		ie.	
[]	For Offic	ce Use Only	,						· · · · · · · · · · · · · · · · · · ·		
L		ratic Servic		Authorised for Payment:		Date: 05	102110				
1	Payroll:			Input by:	Date:	Batch No:	· 	Date:			

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE <u>1st</u> OF EACH MONTH CLAIM BY COUNCILLOR: CHILS VILLE BATTESON COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

DATE	OVERED BY			REASON(S) FOR CLAIM	FOR ALLOWANCES FOR THE MONTH O			
-a.E	FROM	TIME TO	PLACE WHERE DUTY	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER	TRAVEL ALLOWANCE CLAIME		
4 1			WAS PERFOMED	wing the wille	ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be	
3/10			Townstall	BSF Presentation to Calonell		Milleage	attached)	
				15 (30) 0100		28	£ p	
3/10		· · · · · · · · · · · · · · · · · · ·	Windsor.	WMVA		16		
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EETING, TENDEI	CONFERE AND SIGN	YCE ETO	C YOU HAVE		SUB TOTAL	214		
LOW A	TER READ	ING TH	E DECLARATION	Lace any emount alaimed/marined C	<u> </u>	7° X		
ERLEA	F.		- 2202: MC117011	Less any amount claimed/received from any other Aut	hority/Body.			
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3. Please en	Sure that you h	ive attacks	d (a) valid VAT	- m	TOTALS CLAIMED	214		
showing the	e petrol compan	y's VAT re	u (a) vand vA1 receipt(s) - 1.e. gistration number and identify	a till receipt pre dating the first journey claimed, the amount paid for fuel.]	VAT RECEIPT ATTACHED	YES / NO* *Please delete as ap		
				Signature of Member:.2	_		- •	
	ice Use Only		·		ā I	Date	1/	
For Off								
	ratic Service	S: A	authorised for Payment:	Date: 01 0	410			